



Health Services
LOS ANGELES COUNTY

**Los Angeles County
Board of Supervisors**

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March 30, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF STATE WORKFORCE INVESTMENT ACT
SUBGRANT AGREEMENT TO ADDRESS THE
NURSING SHORTAGE IN HEALTHCARE
(All Districts) (3 Votes)**

Bruce A. Chernof, MD
Acting Director and Chief Medical Officer

John R. Cochran III
Chief Deputy Director

William Loos, MD
Acting Senior Medical Officer

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and authorize the Acting Director of Health Services, or his designee, to sign a Subgrant Agreement with the State of California, Employment Development Department, for the Los Angeles County Nursing Shortage: Growing Our Own (GROW) Program, awarded to the Los Angeles County College of Nursing and Allied Health, effective January 1, 2006 through December 31, 2007, at a total cost of \$1,637,586, offset by \$799,969 from the State Workforce Investment Act (WIA) 15 percent Statewide Activities fund, a County match of \$422,263, and in-kind contribution of \$415,354.

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*To improve health
through leadership,
service and education.*

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION:

Board approval of the recommended action will enable the Department of Health Services (DHS) to train 55 DHS employees at the Los Angeles County College of Nursing and Allied Health (CONAH) to become registered nurses upon completion of their education and nursing board exams.

FISCAL IMPACT/FINANCING:

The \$799,969 in State WIA funds from the Workforce Investment Division of the State Employment Development Department will be used as follows: \$474,402 for five full-time nurse instructional staff over two years, \$77,401 for nursing, testing and instructional supplies, \$171,000 in tutors, and \$77,166 will offset the accounting and administrative costs of the grant program. The County match of \$422,263 will be met as a result of employees being paid their regular salary while they are attending County approved training. In-kind contributions from both CONAH and HCWDP in the amount of \$415,354 include administrative, nursing, and tutor coordinator personnel. Funding will be requested in the Fiscal Year 2006-07 budget and in future fiscal years as necessary.

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Implementation of Strategic Plan Goals:

The recommended action is consistent with Goal 2 of the County Strategic Plan, Workforce Excellence, to enhance the quality and productivity of the County workforce.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Since FY 2003-04, HCWDP has been sponsoring nursing programs for DHS employees in partnership with local community colleges including El Camino, East Los Angeles, and Cerritos under a contract with the Regional Health Occupations Resource Center based at Mt. San Antonio Community College which in turn subcontracts with local community colleges.

As a way to address the nursing shortage, HCWDP agreed to fund five full-time equivalent nursing instructors, one educational nursing director, one library assistant, and one senior typist clerk at CONAH to support two cohorts of HCWDP-sponsored DHS employees in nursing programs. Subsequently, HCWDP worked with CONAH to submit a grant application to the Governor's 15 percent Discretionary WIA fund for the Nursing Shortage in Healthcare. The proposal was submitted on September 23, 2005, and notice of award for the full amount requested was received on December 22, 2005. Conditions of the funds include conducting enrollment, case management, tracking, monitoring, reporting and invoicing functions. The grant will offset a portion of the HCWDP funding for the CONAH staff, the cost of tutoring services, and some supplies and nursing tools.

The nurse training program will be jointly administered by CONAH and HCWDP. There are two class groups in the GROW Program at CONAH: 26 employees are in a 103-week generic RN course and 29 employees are in a 48-week LVN to RN nursing program. Once the individuals have successfully completed training and obtained necessary licensure, they will be eligible for appointment to fill vacant staff nursing positions in DHS hospitals. In past years, because CONAH did not have the capacity to offer a separate program for DHS employees, HCWDP sponsored two DHS employees to fill available slots in CONAH's nursing program. These two individuals successfully completed the program and have been promoted to staff nurse positions in DHS hospitals.

CONAH and HCWDP will collaboratively conduct the GROW program and will jointly administer the State grant. The GROW Program will augment the capacity of both entities to support additional instructional staff and educational equipment and supplies for CONAH and tutoring staff for HCWDP who will be assigned to support the two training groups.

Attachment B is the Grant Management Statement for grant awards exceeding \$100,000.

CONTRACTING PROCESS:

Not applicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

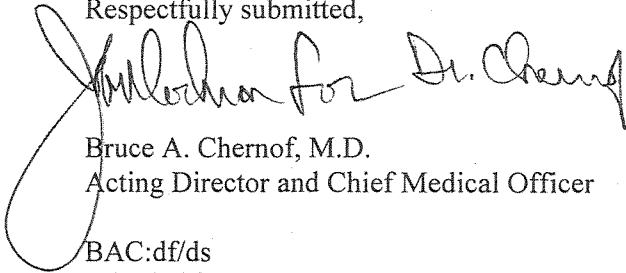
The Department, through the HCWDP program, continues to sponsor DHS employees in nursing training programs with the condition that successful participants work for DHS hospitals as registered nurses.

The Honorable Board of Supervisors
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This action will increase the number of training opportunities available for DHS employees who are interested in becoming nurses.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bruce A. Chernof for Dr. Chernof". The signature is written in a cursive, flowing style. The word "for" is written in a smaller, more legible script than the names.

Bruce A. Chernof, M.D.
Acting Director and Chief Medical Officer

BAC:df/ds
BLCDwdpwiafunds2.wpd

Attachments (3)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

SUMMARY OF AGREEMENT

**SUBGRANT AGREEMENT WITH THE STATE OF CALIFORNIA, EMPLOYMENT
DEVELOPMENT DEPARTMENT, WORKFORCE INVESTMENT DIVISION**

1. TYPE OF SERVICE:

Nurse training programs.

2. AGENCY ADDRESS AND CONTACT PERSON:

State of California
Employment Development Department
P.O. Box 826880, MIC 50
Sacramento, California 94280-0001
Attention: Cheryl Kemp
Telephone: (916) 651-6074

3. TERM:

January 1, 2006 through December 31, 2007.

4. FINANCIAL INFORMATION:

The \$799,969 in State grant funds from the Workforce Investment Division of the Employment Development Department will be used as follows: \$474,402 will be used to pay for five full-time nurse instructional staff who will conduct the accredited nursing programs over two years, \$29,102 for nursing supplies and tools, \$48,299 for testing and instructional supplies, \$171,000 in tutors arranged through HCWDP at 10 hours per week, and \$77,166 will offset the accounting and administrative costs of the grant. To match the WIA funds, the County will provide \$422,263 in paid training time for participants.

5. GEOGRAPHIC AREA TO BE SERVED:

Countywide.

6. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Diane Factor, Director, Health Care Workforce Development Program

7. APPROVALS:

Health Care Workforce Development Program: Diane Factor, Director

Contract and Grants Division: Cara O'Neill, Chief

County Counsel (as to form): Elizabeth J. Friedman, Senior Deputy

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

Grant Project Title and Description

Los Angeles County College of Nursing and Allied Health - Support for training 55 Health Services employees to become nurses.

Funding Agency State of CA - EDD	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
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Total Amount of Grant Funding: \$799,969	County Match Requirements	Yes
Grant Period: CY 2006 - 2007 Begin Date: January 1, 2006	End Date:	December 31, 2007
Number of Personnel Hired Under this Grant: 0	Full Time	Part Time

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes ☐ No ☒

Will all personnel hired for this program be placed on temporary ("N") items? Yes ☐ No ☒

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☐ No ☒
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant. Yes ☐ No ☒

Impact of additional personnel on existing space: None

Other requirements not mentioned above None

Department Head Signature

Date 3/30/06